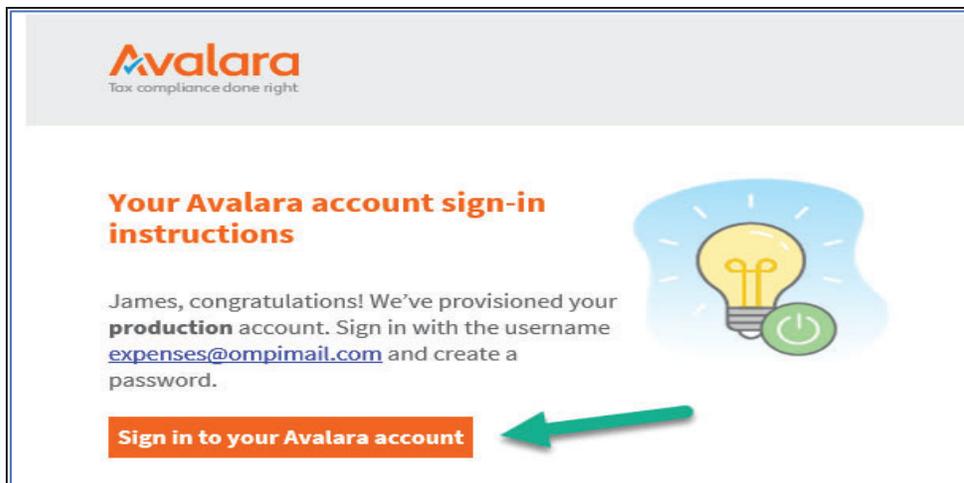




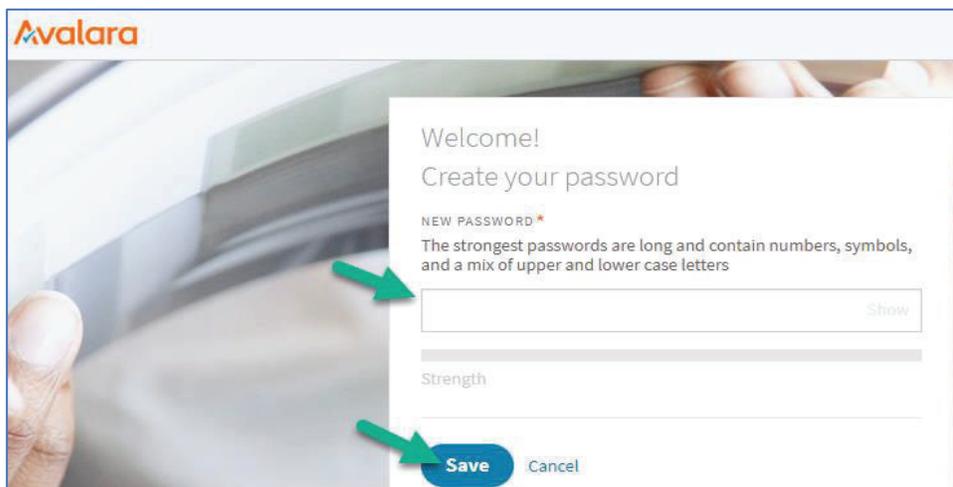
## Sales Tax Reporting for OrthoPacks Customers

As a practitioner using OrthoPacks for patients, you are responsible for retrieving and downloading sales tax information from your patients' OrthoPacks orders via the Avalara website. Troubleshooting or questions about downloading sales tax data can be directed to [salestax@ompimail.com](mailto:salestax@ompimail.com).

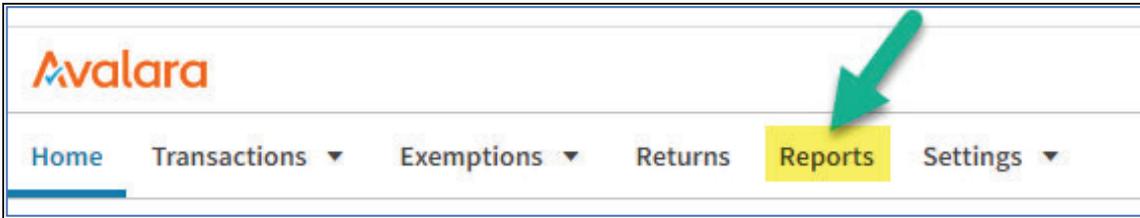
You will receive an email from Avalara [no-reply@avalara.com](mailto:no-reply@avalara.com) once your application is approved with a subject line "Welcome, it's time to set up your Avalara password".



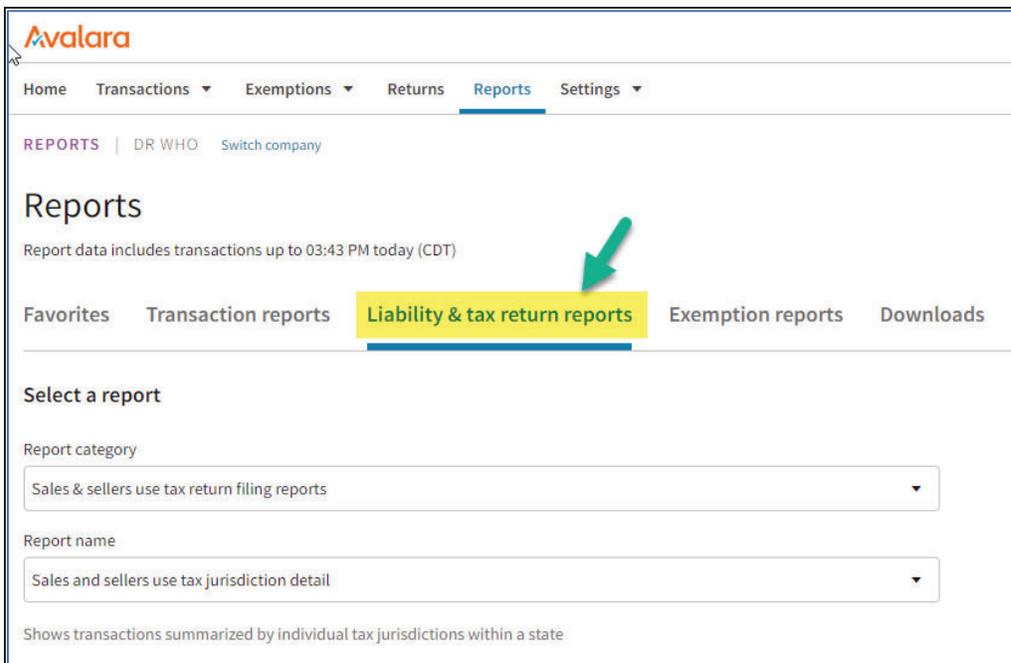
Click "Sign into your Avalara account" and you will be directed to the Avalara website to create a unique password of your choosing.



Once logged in, click on Reports in the top ribbon.



From this tab, you can view your reports under “Liability & tax return reports” to help complete your sales tax returns.



Select further report details as you scroll down, including the date range of the report, additional display options, preview or export options, and favoriting a report. Then click “Create and Download Report”.

Your report with sales tax jurisdiction details is ready for you!

Sample Report:



### Sales and Sellers Use Tax Jurisdiction Detail (Standard View)

Use this report to fill out tax returns by state and local jurisdiction

<b>Companies:</b>	Dr Who
<b>Period:</b>	09/01/2023-09/30/2023
	Date range based on Document Date which is the date used during posting
<b>Country:</b>	US
<b>State/Province:</b>	All
<b>Tax Type:</b>	
<b>Tax Code:</b>	All
<b>Location Code:</b>	All
<b>Report Date:</b>	09/21/2023 2:01:17 PM

STANDARD VIEW									
STATE	JURISDICTION TYPE	JURISDICTION	TOTAL SALES LESS DISCOUNT	EXEMPT SALES	NON TAXABLE SALES	TOTAL EXEMPT/ NON TAXABLE SALES	TOTAL TAXABLE SALES	TAX RATE	TAX AMOUNT
<a href="#">CA</a>									
	State	<a href="#">CALIFORNIA</a>	\$28.28	\$0.00	\$28.28	\$28.28	\$0.00	0.0000 %	\$0.00
<a href="#">IL</a>									
	State	<a href="#">ILLINOIS</a>	\$15.12	\$0.00	\$0.00	\$0.00	\$15.12	1.0000 %	\$0.15
	State	<a href="#">ILLINOIS</a>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	6.2500 %	\$0.00
	County	<a href="#">LAKE</a>	\$15.12	\$0.00	\$0.00	\$0.00	\$15.12	0.0000 %	\$0.00
	City	<a href="#">BARRINGTON</a>	\$15.12	\$0.00	\$0.00	\$0.00	\$15.12	0.0000 %	\$0.00
	Special Tax Jurisdiction	<a href="#">REGIONAL TRANSPORT. AUTHORITY (RTA)</a>	\$15.12	\$0.00	\$0.00	\$0.00	\$15.12	0.0000 %	\$0.00